**Service Structure Committee**

**Jan. 10, 2021**

Minutes submitted by Judi T.

Started meeting @ 12:20 pm eastern time

Brief check-ins by Judi, John, Debi & John

Gail joined @ 12:33

Meeting not recorded due to technical issue with host key. Gail will work with John on this.

FYI:  John & Dave attended the CoDA board meeting yesterday.

**Business with Gail/board** addressed first since she won’t be here for the entire meeting:

1. John asked if board will take into account hiring an **association mgt. co. with 12 Step experience.** Gail reported that the board—so far—  has received 2 proposals from the 3 finalists. Their decision will be based on GC based on “trusting HP in the process.” “In a perfect world, wonderful” to have owner or someone who has 12 Step experience.
2. Next year, SSC will need **tech help** for CSC motions /get them onto the FSM on the web. Gail is aware of the technical issues that were experienced by Evie and the webmaster regarding the 2020 FSM update. **Gail will notify board** of our need.
3. SSC should be sure to send our **approved minutes** to Gail & website person. (name? address? ) Also , this procedure should be in  the P&P manual.

**Approved Dec. minutes** as written.

**Approved John’s proposed QSR report** as submitted.

**Old Business: 2021 year of service**

No response yet from CLC re: 2021 year of service

**AI:** John will poll @ next week’s Chairs Forum about any plans for encouraging Service this year.

Suggestion from  a meeting to say “**You may not seem to need a meeting, but the meeting still needs you.”**

Comments: “not” is negative; nothing said about service. Option: Even if you don’t seem to need the meeting, the meeting needs you.

**AI:** John & Dave will circulate to gather more feedback.

**Ad Hoc Task Charts: Discussion**

Shall we add the Ad Hoc charts to  our P & P manual?  GC:  No, we won’t.

Do we continue with this issue next month?        GC: No,  we’ll go with         new business; we may get back to task charts later in the year. New business includes review of P & P and Service.

Various issues raised included: Is 2/3 approval by CSC binding on SSC/committees?

Has Conference allocated all authority to the board between Conferences?

Do By-laws apply to the Fellowship as well as Corporation?

Is there a distinction between board and fellowship? What?  The Task List created by Ad Hoc show the distinctions.

**AI:** John will send Task List to Debbie.

Closed with Coda Closing Prayer @ 1:36

**Next Meeting is Feb. 14th at noon Eastern Time**