**Translation Management Committee (TMC) 2020 Goals**

Disclaimer: TMC recognizes the urgency of all these goals. We also recognize that, with the current workload, they may not all be completed within the next year.  We have attempted to show them in general priority order.

**Ongoing:**

* Continue to respond to requests to translate and/or publish CoDA materials worldwide
* Ensure that all Agreements are renewed as required
* Use developed processes to respond to all requests  - developing and recording
* Continue to attract and train new committee members
	+ Solicit new members at CSC including mornings at the International Breakfast forum
	+ If necessary, send another announcement request
* Continue implementation of both Translation and Publication & Distribution procedures including use by both TMC and the Board of the checklists that have been developed
	+ Work with appropriate people to develop processes to address any new needs that are identified
	+ Continue 2x2 with the CoDA Board
* Continue updating and adding to the TMC section of the CoDA.org website

**Longer term:**

* Create a list containing information for the fellowship to access internationally published and distributed literature. (In process)
	+ Post in TMC section of the CoDA.org website
	+ Share with CoRe (CoDA’s publishing corporation
* Reconnect with CoDA contacts around the world to determine the legal status of their current translated materials and future needs
	+ Create poll to gather information
* Create a document with suggestions for translators
* Create:
	+ Annotated Translation Agreement
	+ Annotated Publication & Distribution Agreement
	+ Annotated Copyright Assignment
* Add to TMC page of coda.org website - information by country of what translated and being published and how to access the materials