## COMMITTEE BUDGET PLANNING DOCUMENT

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|---|---|
| **NAME of COMMITTEE :** | H&I |
| **NAME of CHAIR:** | **Yumi Martinez** |
| **Chair's email:** | |
| **Chair's Phone #:** | |

## COMMITTEE BUDGET PROPOSAL FOR JULY 2010 through JUNE 30, 2011

| **TYPE of EXPENSE** | **Estimated Amount** | **Estimated Amount** | **Estimated Amount** | **Estimated Amount** | **TOTAL** |
|---|---|---|---|---|---|
| | **3rd QTR 2010** | **4th OTR 2010** | **1st QTR 1011** | **2nd QTR 2011** | **2010/2011** |
| **Postage** (most comm. spend zero) | | | $ 250.00 | $ 250.00 | $ 500.00 |
| **Supplies** (most comm. spend zero) | | | $ 25.00 | $ 25.00 | $ 50.00 |
| **Telephone** | | | | | $ - |
| (Free conference calls are easy to arrange. See your "Meeting Planning" document for details.) | | | | | |
| **Literature** | | | $ 1,250.00 | $ 1,250.00 | $ 2,500.00 |
| **Copying** | | | $ 50.00 | $ 50.00 | $ 100.00 |
| | | | | | |
| **Travel for Committee Meetings, as needed:** | | | | | |
| Mid-Year Face to Face | | | | | |
| Airfare | | | $ 2,500.00 | | $ 2,500.00 |
| Lodging | | | $ 750.00 | | $ 750.00 |
| Meals | | | $ 540.00 | | $ 540.00 |
| Mileage | | | | | $ - |
| Misc. Travel | | | $ 300.00 | | $ 300.00 |
| Parking | | | | | $ - |
| | | | | | |
| **Chair's Travel for CSC 2010 3 Persons** | | | | | |
| Airfare | | | | $ 1,250.00 | $ 1,250.00 |
| Lodging | | | | $ 450.00 | $ 450.00 |
| Meals | | | | $ 360.00 | $ 360.00 |
| Mileage | | | | | $ - |
| Misc. Travel | | | | | $ - |
| Parking | | | | | $ - |
| **TOTAL** | $ - | $ - | $ 5,665.00 | $ 3,635.00 | $ 9,300.00 |