**CoDA Service Conference 2011**

**Motion Form**

**Committee: Hospitals & Institutions Date: April 4, 2011**

**Motion Number: (data entry purpose only): 2**

**Result (data entry purpose only):**

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**Motion:**

Move that that the H&I Committee description (see attached) is utilized in the FSM, upon the next updating of the FSM.

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**Intent:**

The current description is outdated and does not reflect the current purpose, goals and duties of the committee.

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**Remarks:**

# FSM PROPOSAL:

## Hospitals and Institutions Committee (H&I)

**Committee Purpose:**

The purpose of the Hospital and Institutions Committee (H&I) is to serve to carry the message of CoDA to codependents through medical, penal, educational and social services institutions. This includes hospitals, prisons, jails, rehabilitation centers, schools and the libraries that serve these institutions. It is this committee's goal to act as a resource and support to the local H&I trusted servants

**Goals and Duties of the H&I Committee:**

1. Respond to inmates and professionals via email or US mail requesting literature & sponsorship:
   - We respond to direct correspondence: providing information, resources and literature.
   - We track and document contact and literature requests, striving to provide prompt and helpful information.

2. Reach out to H&I delegates, Intergroups, Voting Entities and individual group members to share best practices regarding H&I outreach:
   - We encourage the creation of H&I service positions at Intergroup, VE or group levels
   - We communicate to these H&I contacts in order to reach the larger fellowship
   - We strive to develop awareness within the fellowship for the needs of the codependents who still suffer confined to institutions.

3. Coordinate outreach programs within the fellowship to hospitals and institutions:
   - We continue to provide CoDA literature and books to codependents confined to institutions.
   - We promote the knowledge of our programs to those in the fellowship as well as information on how groups or individuals can make donations to the program.
   - We continue our ongoing and growing support to hospitals and institutions. We support members who wish to start meetings at hospitals and institutions and assist in providing service and tools of the program such as literature, speaker lists, workshops, correspondence, sponsorship information or donations.