## COMMITTEE BUDGET PLANNING DOCUMENT

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|---|---|
| **NAME of COMMITTEE :** | Events Committee |
| **NAME of CHAIR:** | **Michelle E.** |
| **Chair's email:** | |
| **Chair's Phone #:** | |

## COMMITTEE BUDGET PROPOSAL FOR JULY 2010 through JUNE 30, 201

| **TYPE of EXPENSE** | **Estimated Amount** | **Estimated Amount** | **Estimated Amount** | **Estimated Amount** |
|---|---|---|---|---|
| | **3rd QTR 2010** | **4th OTR 2010** | **1st QTR 1011** | **2nd QTR 2011** |
| **Postage** (most comm. spend zero) | $ 280.00 | $ - | $ - | $ 300.00 |
| **Supplies** (most comm. spend zero) | $ 550.00 | $ - | $ - | $ 700.00 |
| **Telephone** | $ - | $ - | $ - | $ - |
| (Free conference calls are easy to arrange. See your "Meeting Planning" document for details.) | | | | |
| **Outside Services** (most comm. spend zero) | $ 5,220.00 | $ 1,500.00 | $ - | $ 5,000.00 |
| **Copying** | $ 900.00 | $ - | $ - | $ - |
| | | | | |
| **Travel for Committee Meetings, as needed:** | | | | |
| (See your Meeting Planning Document) | | | | |
| Airfare | $ 1,200.00 | $ - | $ 1,600.00 | $ 1,200.00 |
| Lodging | $ 1,890.00 | $ - | $ 480.00 | $ 900.00 |
| Meals | $ 990.00 | $ - | $ 240.00 | $ 525.00 |
| Mileage | $ 300.00 | $ - | $ 120.00 | $ 200.00 |
| Misc. Travel | $ 3,000.00 | $ - | $ - | $ - |
| Parking | $ 200.00 | $ - | $ 60.00 | $ 150.00 |
| | | | | |
| **Chair's Travel for Conference 2010** | | | | |
| Airfare | $ 150.00 | $ - | $ - | $ - |
| Lodging | $ 840.00 | $ - | $ - | $ - |
| Meals | $ 9,420.00 | $ - | $ - | $ - |
| Mileage | $ 200.00 | $ - | $ - | $ - |
| Misc. Travel | $ - | $ - | $ - | $ - |
| Parking | $ 50.00 | $ - | $ - | $ - |
| **TOTAL** | $ 25,190.00 | $ 1,500.00 | $ 2,500.00 | $ 8,975.00 |

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| **11** |
| **TOTAL** |
| **2010/2011** |
| $ 580.00 |
| $ 1,250.00 |
| $ - |
| |
| $ 11,720.00 |
| $ 900.00 |
| |
| |
| |
| $ 4,000.00 |
| $ 3,270.00 |
| $ 1,755.00 |
| $ 620.00 |
| $ 3,000.00 |
| $ 410.00 |
| |
| |
| $ 150.00 |
| $ 840.00 |
| $ 9,420.00 |
| $ 200.00 |
| $ - |
| $ 50.00 |
| $ 38,165.00 |
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