**2011 CoDA Events Committee Report**

Welcome Delegates and Trusted Servants to the 2011 CoDA Service Conference. The Events Committee has had a productive year. A motion was pasted last year to request that all reports and motions be in 60 days before CSC begins. This should allow ample time for Delegates to review the materials that will be presented at this years CSC, and get a group conscience from their communities. It will also allow the Events Committee to attempt to have an agenda that serves each committees needs with enough time to complete their business.

We have been working diligently on our Operations Manual per the Board Motion 10101.
*Duties of committees, the Board and contractors are maintained in writing in an "operations manual". This manual states the process for handling each task and is available to committee members, Trustees, Fellowship Service Workers and Contractors on an as-needed basis. It is available on the CoDA Website with password protection.*
It has been a big undertaking for our committee, as putting on these two events takes a great deal of pre-planning and coordination. We are also including a thorough archive of historical data including: vendors, artwork, programs, workshops, speaker list, facilitator list, and any other documents that will assist with future event planning.

After input from our Treasurer we have changed the name of our scholarship/grant program which allows Voting Entities to request financial assistance for attending CSC. The new name for this program is the Travel Reimbursement Opportunity or TRO.

We are still in the planning stages of the 2012 International CoDA Convention. We are working on a finalizing the hotel contract. It will be in Georgia or South Carolina. Pre registration is available all this week. Save the date and save some money by pre-registering. If your community is interested in hosting the event in 2013 please see any of the Events Committee members this week or email us at Events@coda.org for questions or details.

We have met the majority of our goals for 2010 which were:
**Retaining committee membership** – Defined in our manual are requirements for serving on the events committee. We are requesting a minimum 3 year commitment and that it be the only service position you hold. You can only serve on the committee for a maximum of 8 years
**Define the entire process** – In progress as mentioned above with our Operations Manual.

**Pre plan next event –** Planning is well under way and our deadlines are being met, however we hope to increase efficiencies next year and be 1 year ahead of the game.

**Pre plan future event –** It is our intent to be planning this event 2 years in advance. We did not reach this goal this year and it will roll over to our 2012 CSC Goals.

**Communication to fellowship** – We have taken advantage of the Email Announcement lists and sent out flyer to every known meeting either via email of snail mail. It is our continued desire to make sure every person in the fellowship gets notification of this Event in time to make travels plans and send a delegate from their Voting Entity.

We had 26 Delegates registered at the the 2010 CSC representing only 14 VEs from with the United States and 5VEs from around the world. This we see as one of the important areas to focus on. We have meetings in many more VE's here and across the globe. Communication about CoDA, Inc and assistance in helping these communities get organized is essential for the continued growth of CoDA. Our 2010 budget was $19,870.00 and our committees actual expenses were $19,114.86 for 2010.

Our 2010 approved budget was $19,870.00 and our committees actual expenses were $19,114.86 for 2010. The 2010 International CoDA Convention was self supporting through its own contributions last year. We had 351 register and brought in $28,498.00. The Convention expenses were $23,864.00 for leaving $4,634 dollars for seed money to begin this year.

We look forward to serving you this week and hope you are inspired at the ICC starting on Friday. Thank you for the opportunity for helping us enhance our own recovery by being of service to you the CoDA World Fellowship.

Events Committee
Michelle E., David L., Nancy M., Chris H., Jeri S., Petra P.
Facilitator – Steve R.